



Installation instructions type ALBATROS

Suitable for installation options with placement hinge



AZ024



AZ120



AZ128



AZ186



AZ194



AZ210



AZ246

AZ247

AZ248

AZ249



AZ256

AZ257

AZ258

Thank you very much for purchasing a MAY parasol.

The following instructions include all information necessary for the correct assembly, operation and maintenance of your MAY parasol. To guarantee absolute safety when handling your parasol, please read these instructions carefully and then keep them for later reference.



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Caution

Non- observation of operating instructions can result in personal injuries or damage to property.

Please note that if these instructions are not observed, the manufacturer cannot assume any liability or guarantee.

- Always follow the safety regulations.
- Should you not understand any part of these operating instructions, please contact your MAY dealer.



Warning

Wind can damage your parasol. No guarantee possible.

- Always completely open or close the parasol. Never leave it merely half-opened, as it is then not fully stable.
- Immediately close the parasol whenever wind rises.
- If parasols are erected in an exposed location (e.g. in upcurrents, on sloping ground, in wind corridors, etc.) the weight of the base must be increased.

Assembly: Preparing the anchor foot

1. Use the two M10 socket head screws to fix the upper anchor tube including hinge plate onto the anchor foot base part.

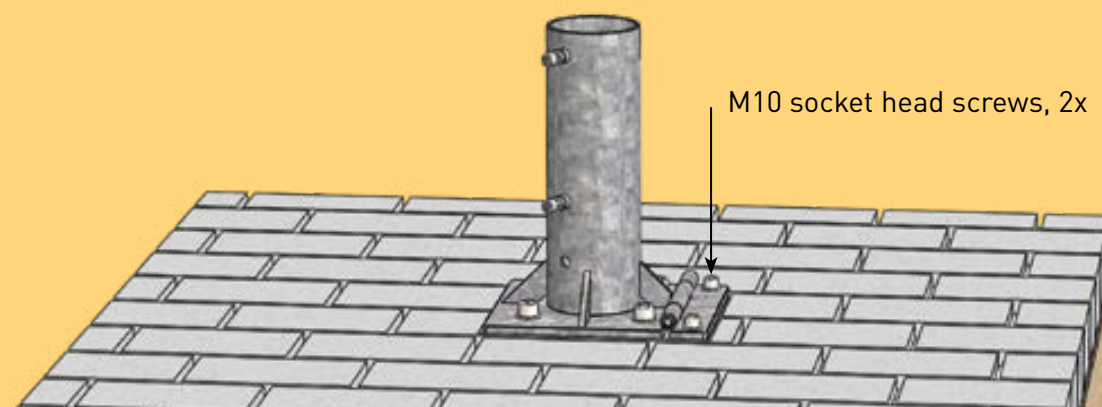


Caution

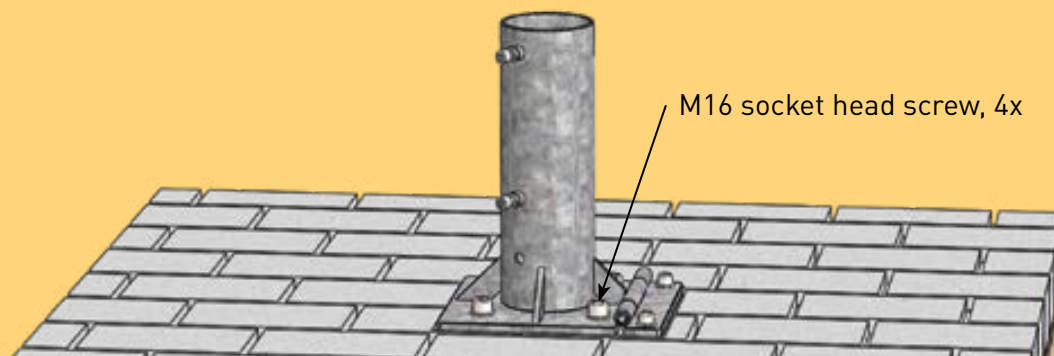
A falling parasol can cause serious or even fatal injury!

If, during assembly, the anchor foot slips away, it will be impossible to hold onto the parasol. It will fall down and possibly cause a serious accident.

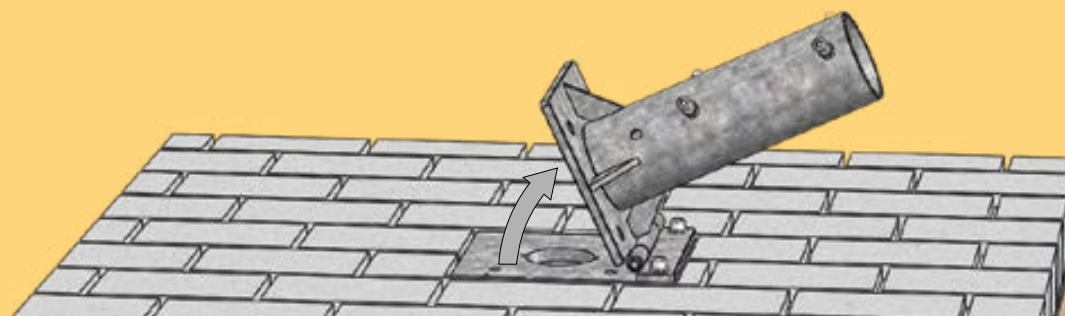
- Make sure all anchor foot screws and hinges function properly.
- Tighten the M10 socket head screws with a torque of 54Nm.



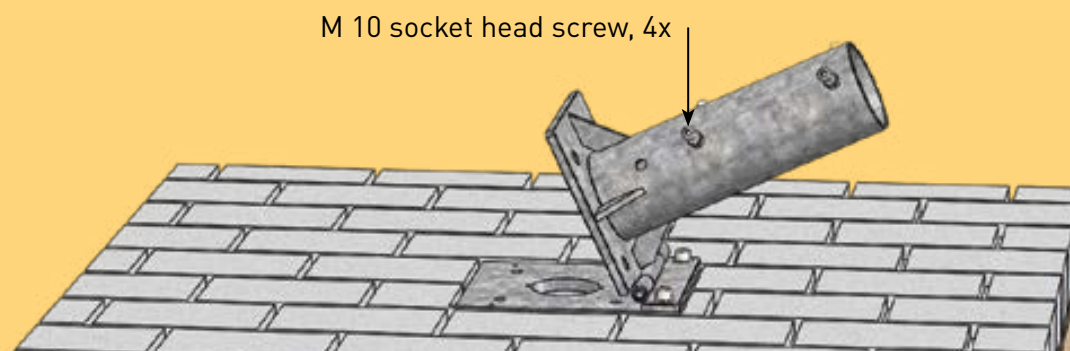
2. Loosen the M16 screws of the anchor foot plate.



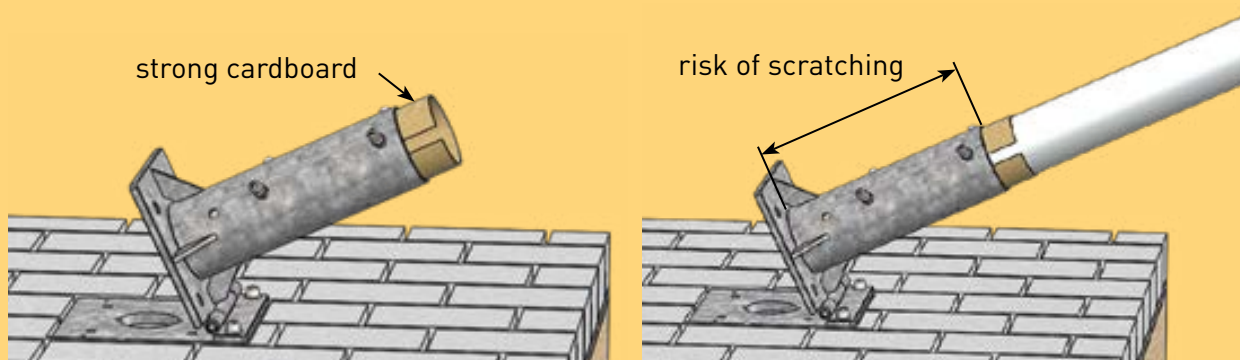
3. Tilt the upper anchor foot until it is in a horizontal position.



4. Loosen the four M10 socket head screws of the upper anchor foot until there is sufficient clearance inside the anchor foot for the centre pole to be inserted horizontally.



5. Put a piece of thin, strong cardboard (400x300mm, max. 2mm thick) into the upper anchor foot to protect the powder coating of the base mast from scratches during insertion.



Assembly: Unpacking the parasol

1. Remove bottom end cap of the front part of the cardboard sleeve. Use a cordless screwdriver with a T30 bit to remove the torx screws.

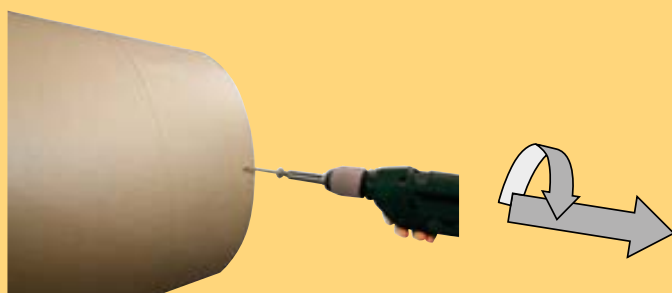


Caution

Pulling out the parasol from the cardboard sleeve may damage the canopy.

The torx screws that hold the end cap of the cardboard sleeve may cut the canopy while it's been pulled out.

- Each cap is secured with 4 torx screws. Make sure to remove all 4 torx screws before pulling out the parasol.



2. Remove the accessory package (crank, MAY-protective gloves), the protective sleeve and the printout of the operating manual attached to the centre pole.
3. Remove the inner support cap the same way as the end cap.
4. Remove the top end cap. This is not required but helpful as it avoids the development of a vacuum within the cardboard sleeve during pulling out the parasol. This would complicate pulling out the parasol.
5. Pull at the centre pole to pull out the parasol of the cardboard sleeve.





Caution

Pulling the parasol over rough surfaces (brinks, edges, floors) damages the fabric.

- Put the cardboard sleeve onto two tables or working platforms in order to pull out the parasol away from the ground.
- Never pull the parasol over brinks or edges.
- Do not lean the parasol against anything.



Caution

If the parasol falls onto the ground, the canopy fabric gets damaged.

The best way to carry the parasol is on the shoulders. Its heavy weight makes it difficult to lay it on the floor. Especially when all hands hold onto one side and grips are changed on waist height, the parasol may roll off the arms or become unbalanced so everyone falls with the parasol.

- Avoid all risks of tripping on the route of transport. Clean the ground where the parasol is to be positioned.
- Carry the parasol with at least 4 persons.
- 2 persons carry it on their left shoulder, 2 persons on their right shoulder.
- Another person makes sure the route of transport is clear. At the desired position, this person lifts the upper anchor foot so the parasol can be plugged in.



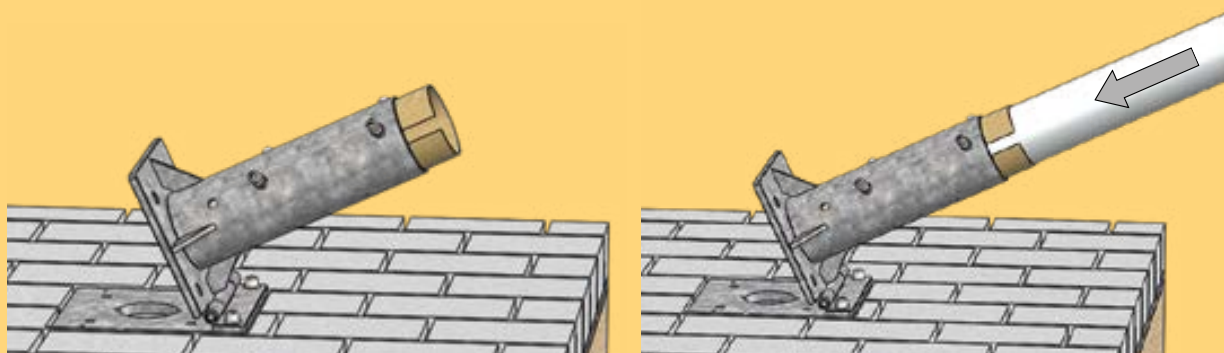
Caution

Laying down the parasol may damage the canopy.

If the parasol is laid on the ground or on a transport trolley, the weight of the parasol can cause cuts and abrasions at the canopy.

- Carry the parasol with 4 persons until it is safely fixed within the anchorage or lay it onto a soft mat which is large enough (e.g. carpet).
- Do not put down the parasol to the ground to avoid point loads (stones, crushed rock, transport trolley with a small rest).

6. The fifth person brings the upper anchor foot into horizontal position. The axis of the centre pole and of the upper anchor foot should be aligned to make sure they will not cant during connecting.
7. Plug the parasol into the upper anchor foot. If the parasol is with electric power, the fifth person must pull the electric cable through the bore hole at the upper tubing at the same time.



8. Put the parasol into the MAY setup aid (if purchased, art. no. 352040) or onto a chair.



Caution

Laying down the parasol may damage the canopy.

Avoid point loads when laying the parasol down as the tare weight can cause cuts or abrasions at the canopy.

- The support points must be softly padded with a cushioned contact layer.



9. Remove the cardboard from the upper anchor foot.

10. Tighten the four M10 screws of the upper anchor tube.

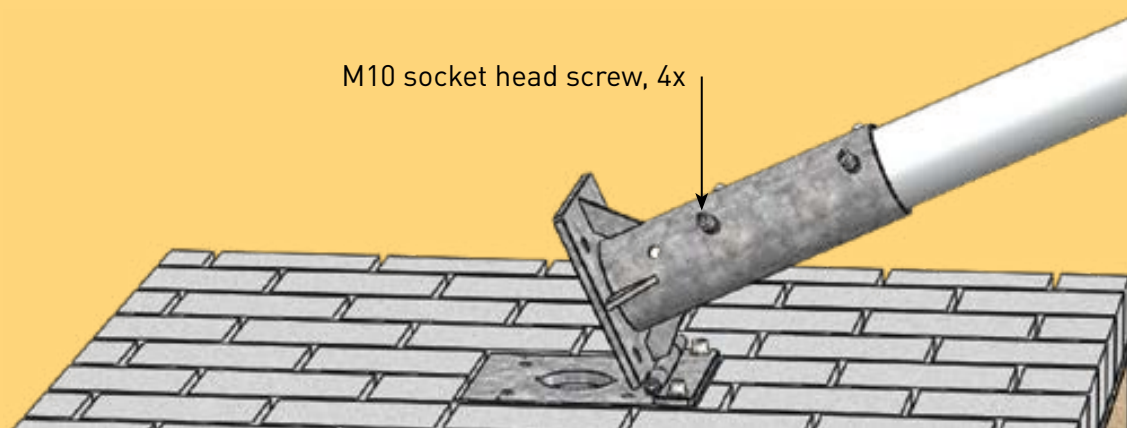


Danger

A falling parasol can cause serious or even fatal injury.

If, during assembly, the parasol spins round in the anchor tube, it may become uncontrollable, fall and thus cause a serious accident.

- Tighten the four M10 socket head screws with a torque of 30 Nm.



Assembly: Erecting the parasol

1. Remove the foam package.



Caution

If a knife is used to remove the packaging, the protective sleeve and the canopy fabric may get damaged.

- Do not use a knife or any other sharp instrument to remove the packaging.
- Remove the adhesive tape by pulling at the end and winding it up.

2. Remove the protective sleeve. (It only serves transport and storage purposes)



Caution

Canopy may get dirty or damaged.

While erecting the parasol, always make sure the canopy is firmly tightened around the centre pole and secured with the lashing strap. Otherwise the fabric may touch the ground and may get dirty or damaged.

- Only remove the transparent protection sleeve after you have put a clean carpet or cardboard onto the floor.
- The yellow lashing strap may only be removed when the parasol is in vertical position.



3. Use the enclosed MAY-protection gloves to avoid the canopy is getting dirty.



4. Only for parasols operated with electric power:
Hold the parasol in a horizontal position and connect the underground cable with the electric cable in the centre pole (cf. illus. next page). Allow a surplus of at least 50cm length of the underground cable and pass this into the centre pole. The cable joint must be waterproof and detachable.



Danger

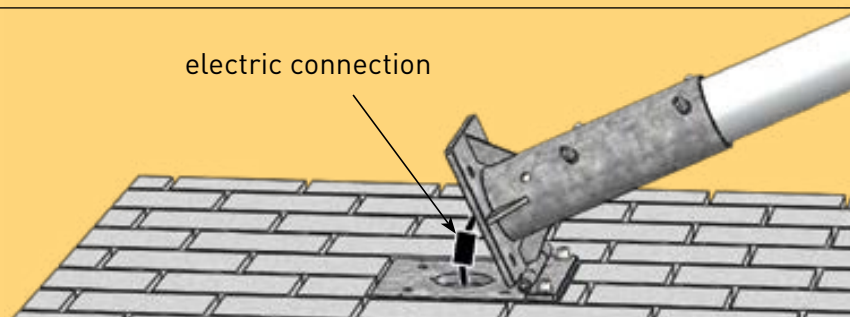
Electric installation work should be carried out solely by a certified electrician. Disregarding this warning may result in serious personal injuries.



Danger

Secure your parasol with a residual current circuit breaker / RCB or RCBO (rated differential current 30mA).

Please note: according to legal requirements, RCB/RCBO protection switches must be checked by the operator at least every six months. Non observation may result in personal injuries.



5. Erect the parasol.





Danger

A falling parasol can cause serious or even fatal injury.

If too few people attempt to erect the parasol, it may become too heavy and uncontrollable, thus causing a serious accident.

- It takes at least four adults to erect the parasol.
- Make sure that there is enough room for the helpers to get out of the way in case the parasol does start falling.
- Make sure that there are no other people standing around while the parasol is being erected.
- Avoid all risks of tripping on the route of transport. Clean the ground where the parasol is to be positioned, remove the packing material and the plastic sleeve.
- Hold on to the upright parasol until all M16 socket head screws are tightened (cf. description of next steps).

6. Fasten the upper anchor foot to the bottom foot using socket head screws and washers.

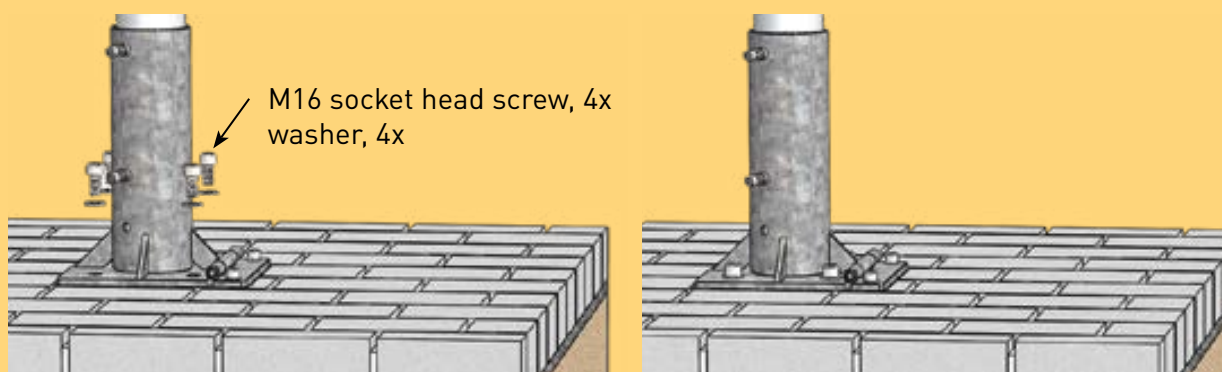


Danger

A falling parasol can cause serious or even fatal injury.

If the screws are not tightened firmly enough or they work loose because no washers are used, the parasol may topple down and cause serious or even fatal injury.

- Place the washers onto the M16 socket head screws.
- Tighten all four M16 socket head screws with a torque of 210 Nm.



Operation: Opening the parasol

1. Remove the strap from the canopy.
2. Insert crank (art. no. 207525) or drill bit (art. no. 200112) into the designated bore of the canopy mechanism.

The first revolutions of the very first opening have to be done with the hand crank. Possibly the spokes must be pushed outwards.



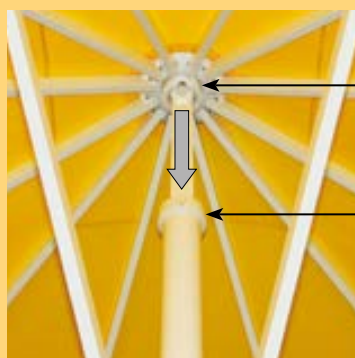
Caution

If the crank / drill bit is not fully inserted, it will wear.

- Always insert the crank / drill bit right up to the limit stop.
- During cranking always also push a bit to make sure the crank / drill bit stays right up to the limit stop.



3. Fully open the parasol (c.f. illustration) in clockwise direction, until the two upper plastic rings touch each other. Or open the parasol with the integrated tabular motor, see "operating manual tabular motor".



plastic ring

plastic ring



plastic rings



Danger

A falling parasol can cause serious or even fatal injury.

If the parasol is not firmly anchored in the anchor foot, it may be lifted by the wind.

- Make sure all screws of the anchor foot are tightened firmly.



Caution

The parasol can be damaged if it is opened with a drilling machine.

When opening a parasol with a drill, driving too close to the limit stop may damage the operating mechanism.

- Always use the crank for the last few turns up to the stop, not the drill.
- Please only use drills with integrated safety clutch. Always set the safety clutch to the lowest level, this reduces the damage in case the drill would hit the limit stop.



Caution

A parasol may be a danger zone.

Make sure that there are no other people or items standing around while the parasol is being erected.



Warning

If the parasol is not fully opened, it wears out more quickly.

Only if the parasol is fully opened, the canopy is fully stretched and reaches its maximum stability. This makes sure the wind is spread evenly on the spokes and guarantees highest stability and slowest possible wear and tear.

- Always open the parasol as far as the limit stop.

Assembly: Aligning the parasol

1. Open the four M10 screws of the upper anchor foot.
2. Open the parasol (cf. above heading: "Opening the parasol").

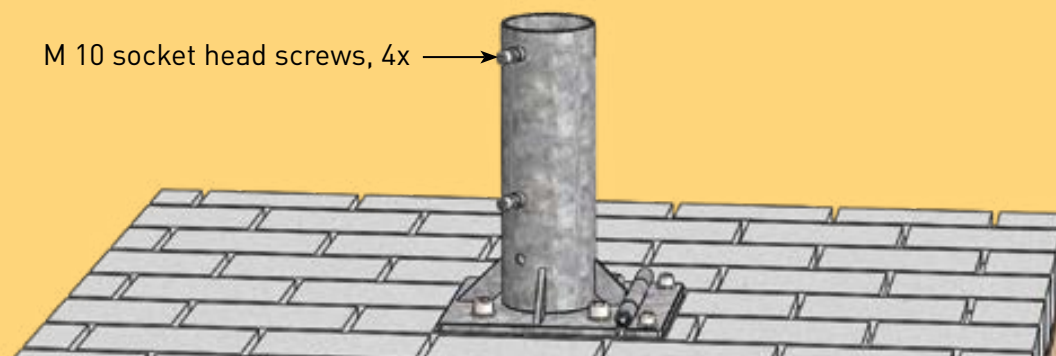


Danger

The wind can lift the parasol out of the upper anchor foot and cause serious or even fatal injury.

- When the M10 screws are loosened, do not open the parasol unless the wind is absolutely calm.

3. Turn the erected parasol within the anchor foot until the required position has been reached. Aligned parallel to the wall of the house is visually appealing. In case of several parasols they should be positioned parallel and the crank bores with the sticker should point in one direction.
4. Have one person standing on a double ladder to hold on to one spoke edge.
5. A second person indicates in which direction the canopy should be turned, until the desired position is reached (e.g. canopy parallel to the wall of the house).
6. While the person on the double ladder holds on to the canopy, the other person must tighten the four M10 screws at the upper anchor foot.



7. Lock the four M10 socket head screws to the welded threaded sleeve by tightening the locknuts.



Danger

If the parasol is not fully anchored, it can cause serious or even fatal injury.

If the M10 screws work loose, the wind can lift the parasol.

- Use only the original M10 socket head screws and tighten them with a torque of 30 Nm.
- Secure the M10 socket head screws with the locknuts.

Assembly: Theft and anti-twisting lock



Warning

Drilling holes for theft and anti-twisting lock may ruin the electric motor (if installed).

- If the parasol is equipped with an electric motor, do not drill holes to mount the theft and anti-twisting lock.

1. Align the parasol into the position required (cf. paragraph "Aligning the parasol").
2. Holes have been provided in the anchor foot for anti-twisting mechanism. Use these as master/ guide holes. Use a centre punch and a hammer to punch the main axes. This small dent makes sure the drill stays centric during drilling.
3. Drill the bore hole for the theft and anti-twist lock from either side through both the parasol pole and the inner tube, using a Ø 12.5 mm twist drill.

If you want to drill the holes with a cordless drill you need to reduce the force required. Therefore we suggest to start with a smaller diameter and gradually increase up to Ø 12.5 mm. We recommend to use Ø 5 mm, Ø 8 mm and Ø 11 mm drill bits.



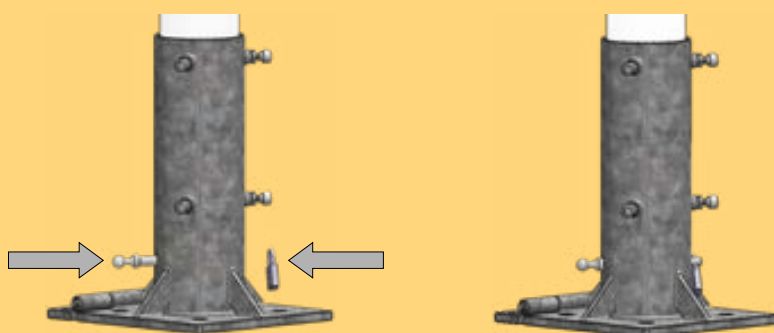
Only for parasols operated with electric power:



Drilling may damage electric cables that are routed through the pole of the parasol.

- Make sure the cable is not energized.
- Be sure to avoid routing the cables inside the parasol pole too close to bore holes, otherwise they will be penetrated or damaged by the drill.
- Do not remove the protection tube covering the electric cable. This is factory-made and the only drill protection.

4. Slip the bolt through the holes and mount the lock.



General information

1. Use the parasol only if it is in original condition.



Any constructional change may lead to damages.

If the original condition is changed, constructional components may collide, the stability gets reduced, opening and closing becomes complicated and the canopy or the metal base gets damaged. Other components beside or below the parasol may also be affected. No warranty, guarantee or liability.

- Only use original MAY spare parts.
- Do not make any constructive changes, e.g. bore holes, exchanging screws.
- Do not use any external material.
- Do not attach any items into the parasol, e.g. decoration or electrical equipment.
- Only use the parasol if it is free of damage and fully functional.
- Repairs may only be done by authorized personnel.

2. Only use the parasol if the weather is permitting.



Danger

Extreme environmental impacts may cause personal injury and material damage.

If a parasol is exposed to excessive strain it may get damaged or even ruined. The spokes, the canopy or the centre pole may get damaged. Also, surrounding objects may be affected.

- After closing the parasol always secure it with the lashing strap.
- Close the parasol in case of thunderstorms, hail or extreme rain showers.
- The parasol is not made for snow loads. Close the parasol in case of snow and icing.
- Close the parasol if unattended.

3. Keep away children from the crank during opening and closing the parasol.
4. Keep the parasol away from open fires and its sparks. Deep fryers from surrounding booths cause dirt. The canopy and the frame also get dirty from electric fires positioned directly below the parasol. Exhaust fumes deposit as a black lubricating film underneath the parasol.
5. Check with your insurance if there is an option to cover storm damage for your ALBATROS. Storm damage: If a parasol is not professionally closed and secured (as instructed in this instruction manual) it may damage the parasol.

Operation: Closing the parasol

1. Insert the crank or the drill bit into the designated bore of the canopy mechanism and close the parasol by turning it anti-clockwise as far as the limit stop. Or open the parasol with the integrated tabular motor, see "operating manual tabular motor".
- 2.



Caution

Fabric jammed between the spokes can cause abrasion and scouring marks.

No guarantee possible.

- Pull the covering fabric from between the spokes and fold it round the parasol pole in one direction as you would with an ordinary portable parasol.



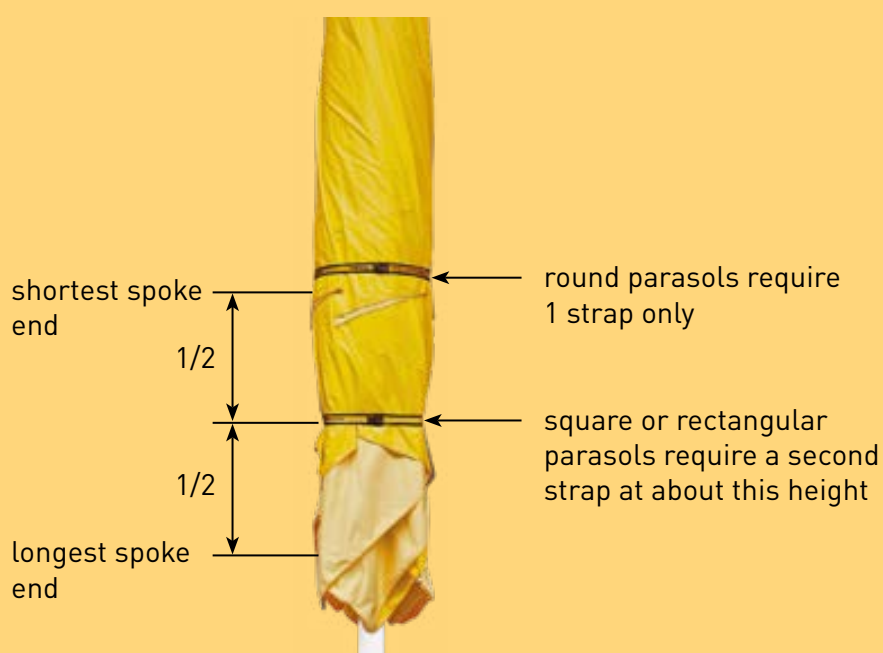
3. Secure the parasol with the strap provided, use a freestanding ladder, if available.



Caution

**Wind can do damage to an unsecured parasol and may lead to abrasion of the canopy fabric.
No guarantee possible!**

- In case of a round parasol 1 strap is sufficient, positioned above the spoke end.
- In case of square or rectangular parasols 2 straps are needed. The first one is placed above the shortest spoke end, the second between the shortest and the longest spoke end.
- Be sure to pull the strap so tight that the spokes cannot move.



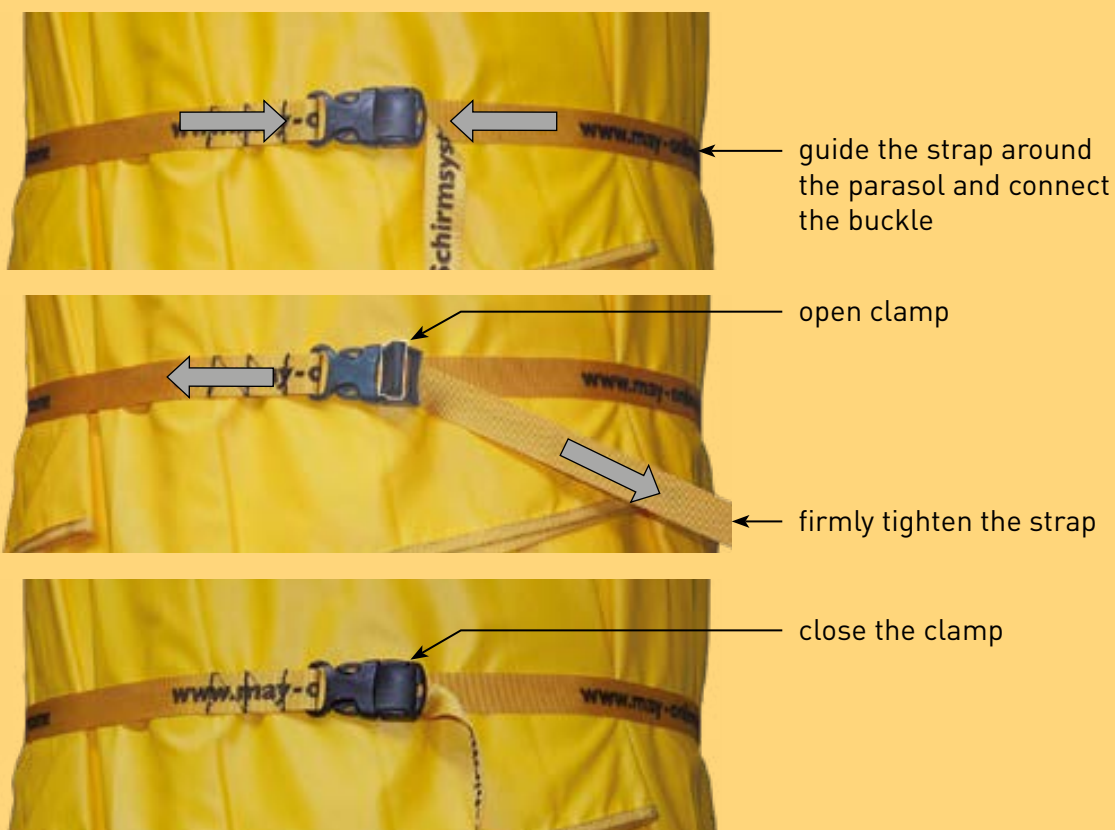


Caution

A ladder that is leaned against a parasol may cause scouring marks. No guarantee possible.

If you climb up a ladder that is leaned against a parasol it causes pressure between ladder, canopy and aluminium frame. This causes scouring marks, often even small holes (a few millimetres large) appear.

- Do not lean a ladder directly against the parasol.
- Only use freestanding ladders.



4. Pull the protective sleeve provided over the parasol.



Caution

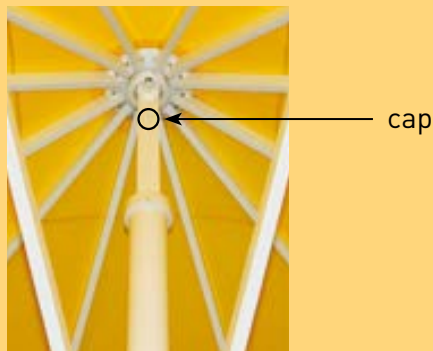
Wind can do damage to an unsecured parasol and may lead to abrasion of the canopy fabric. No guarantee possible!

Even if the parasol is closed and secured by strap there are still parts of the canopy that cannot be secured by the strap and may therefore move in the wind. Especially below the strap the canopy and valance may flutter noisily. In extremely windy areas this damages the canopy at an early stage. Canopies made from MayTex-Poly especially tend to this kind of flutter damage.

- Pull the protective sleeve over the parasol.
- For daily use, we recommend a protective sleeve with telescopic bar and zipper.

Maintenance: Annual lubrication of the spider frame

1. Remove the cap of the rectangular tube.



2. Have the parasol in vertical position and squirt several drops of "LubiMay 13" (art. no. 350652) into the bore hole of the spider frame.



3. Put the cap back onto the rectangular tube.

Storing the parasol

If possible, leave the parasol outside throughout the whole year. Unprofessional storage may rather lead to damages than leaving the parasol outside.

There are several reasons for winter storage, e.g. if there is no vandalism protection given or if the city administration requires parasol removal. Following instructions must be followed for storage:

1. The canopy must be really dry for storage.



Improper storage may damage the canopy.

If the following instructions are not observed, mildew may stain the material or the sewing thread may start to moulder.

- Make sure the parasol is really dry.
- Fold the fabric correctly, see page 15 „closing the parasol“.
- Pull the protective sleeve over the closed parasol.
- Store the parasol in a dry room.
- Ensure a constant room temperature to avoid water condensation.

2. Make sure to avoid pressure marks at the canopy during storage.



Improper storage may damage the canopy.

Point loads from the tare weight or other subjects cause pressure marks and holes.
No guarantee possible!

- Remove the electric heaters including the swivelling holder, see separate manual. Wrap foam material around the plugs of the “wiring long” or fixate them at the bottom part of the spokes so that they are not scouring the canopy.
 - Remove the fixation of the (suspended) rain gutter and the side sheets, see separate manual.
 - Remove any external components, if applicable.
 - The weight of a horizontally stored parasol must be supported by a possibly large surface. Use the cardboard tubes in which the parasol was delivered. Push in the parasol to avoid point loads.
 - In case you store the parasol in a rack without the cardboard tube, please make sure the rack is deep enough to provide sufficient seating.
 - The most simple and safe way to store a parasol is in vertical position. Just put the parasol into a pedestal frame. If this unit is indoors, the parasol is protected from wind and weather and therefore the canopy lasts the winter without damage.
-

3. Store the parasol away from mice.



Mice like to gnaw on textiles. This causes material damage.

If the parasol is not protected from mice, they may damage the canopy. Please always check each storage to make sure mice will not get in.

- Do not store a parasol in lying position on the floor.
 - Cross arm racks (no connection to the ground) that are doveled into the wall are a good solution, as long as the distance to the ground is big enough, so mice cannot climb up.
 - A parasol that is stored in vertical position is protected from mice, as they cannot climb up the slick centre pole.
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Maintenance and cleaning

1. Maintenance and cleaning should only be done by official MAY dealers.
2. Cleaning the canopy: Use a soft brush to remove dirt from the canopy, or use a high-pressure hose (max. 30° C, max. 30 bar, min. 30 cm distance between nozzle and canopy) and CleanoMay, art. no. 350848. Afterwards rinse well with clear water so no soap residues remain on the fabric.



If not cleaned properly, the canopy fabric may get damaged.

- Follow our cleaning instructions for cleaning your parasol.

3. The MAY company will be pleased to overhaul your parasol and clean the canopy fabric for you. However, this is only possible off-season, i.e. from October to December.
4. Please contact your local retailer to clarify the transport to the May company.
5. Please keep in mind, the lead time for spare canopies and other spare parts is shorter during winter than in spring and summer time.

Assembly: Tools and aids

This chapter helps the technician to get optimally prepared. Use the following checklist to guarantee a smooth and professional assembly. All items required are listed below.

Depending on individual circumstances it may be helpful to have your regular tools and aids available as well.

Assembly:

- 8 mm and 14 mm hexagon key (Allen key, supplied with the delivery)
- cordless drill (charged, with spare battery if possible)
- T 30 bit, suitable for the cordless drill
- strong cardboard 400 x 300 x max. 2mm thickness
- MAY- setup aid (article no. 352040) or a chair
- soft mat / carpet
- MAY protective gloves (supplied)
- torque wrench, 30 Nm and 210 Nm, suitable hexagon key, 8 mm and 14 mm
- flat wrench 17 mm
- free-standing double ladder with minimum 4 steps

Only in case of theft lock:

- cordless drill (charged, with spare battery if possible)
- centre punch and 200 g hammer
- spiral drill, sizes Ø 5 mm, Ø 8 mm, Ø 11 mm and Ø 12.5 mm

Cleaning:

- broom suitable for cobblestone
- dustpan and brush
- cleansing cloth and CleanoMay (cleaner, article no. 350848) for aluminium mast (important in case of rain)
- do not use thinner for cleaning
- bear in mind that the packaging must be disposed after assembly

Delivery and Acceptance Certificate

Customer _____

Phone no. _____

MAY order no. _____

Date _____

Type _____

Size, Shape, Segments _____

Quantity of parasols _____

Installation options and art. no. _____

Quantity of accessories _____

The parasol has been assembled as agreed with the technician or dealer, without any visible defects.* If no, what are the defects?

☐ yes ☐ no

*If the customer insists on using the parasol without formal acceptance, the parasol is considered as accepted.

The customer has been instructed properly according to the operating manual of the parasol.

☐ yes ☐ no

The customer received following documents:

Installation instructions _____ ☐ yes ☐ no

Mounting instructions _____ ☐ yes ☐ no

Other instructions _____ ☐ yes ☐ no

MAY-dealer, name in block letters _____

Signature _____

Date/place _____

Customer, name in block letters _____

Signature _____

Date/place _____